

**Admission Regulations of Jāzeps Vītols Latvian Academy of Music
to study programmes in the field of study Arts
for academic year 2023/2024**

*Issued based on Section
46(2) of the Law on Institutions of
Higher Education*

Approved at Jāzeps Vītols Latvian Academy of Music
Senate meeting of 16 November 2022, minutes No.

I General provisions

1. The Admission Regulations (hereinafter referred to as the Regulations) lay down the requirements, criteria and procedure for admission to Jāzeps Vītols Latvian Academy of Music (hereinafter referred to as JVLMA) field of study Arts study programmes: professional Bachelor's study programme *Music and Performing Arts*, professional Master's study programme *Music and Performing Arts*, academic Master's study programme *Music*, academic doctoral study programme *Musicology* in Latvian, and in the joint professional doctoral study programme in arts *Arts* – in Latvian and English.
2. The Regulations have been drafted in accordance with the requirements of Sections 45, 46, 47, 52, 59, 83, 83.¹ and 85 of the Law on Institutions of Higher Education, the requirements of Sections 3 and 12 of the Education Law, the Constitution of JVLMA, pursuant to Regulations of the Cabinet of Ministers on the requirements, criteria and procedure of admission to the study programme.
3. JVLMA should not create any direct or indirect advantages for a person with regard to his/her admission to the study programme, which is contrary to the JVLMA admission regulations, regulatory enactments or general legal principles.
4. The Regulations form the first part of the admission regulations to study programmes, the second part of the regulations is the content of the requirements for Admission examinations, which is approved by the JVLMA Senate. For admission of foreigners, an extensive explanation of the conditions, which are not formulated in these Regulations is attached (*see annex No.1 on two pages*).
5. The admission to the study programme is ensured by the Admission Commission established by JVLMA, which acts in accordance with the by-laws approved by the JVLMA Senate.
6. The matters of admission, which are not governed by these regulations, shall be decided by the Admission Commission.
7. Due to Covid-19 restriction declared in the country the Admission Commission may decide on examination of additional requirements and entrance examinations.
8. Applicants of JVLMA are not provided with overnight accommodation.
9. For a person to qualify for admission to the study programme, registration for studies and participation in the examination of additional requirements or entrance examinations, this person should meet the epidemiological safety requirements for the restriction of the spread of the COVID-19 infection defined in regulatory enactments of the Republic of Latvia, if any are defined for students to entitle them to master the study programme on site. If the person does not meet these requirements, or it is revealed during the admission process that he/she

does not meet these requirements, he/she is not admitted to the competition and the registration fee to this person is not repaid.

II Previous education requirement for admission to the study programme

10. General secondary or vocational secondary education is required for admission to the professional Bachelor's study programme.
11. There are the following previous education requirements for admission to professional and academic Master's study programmes:
 - 11.1. The admission to the professional Master's study programme *Music and Performing Arts* subprogramme *Music* specialisations *Conducting, Composition, Vocal Music, Sound Engineering* requires a professional Bachelor's degree in music and a level 6 professional qualification obtained at the level of professional Bachelor's studies (the degree and professional qualification obtained after 26 December 2000 are equivalent to level 6 professional qualification, following Paragraph 96 of the transitional provisions of the Law on Institutions of Higher Education), as well as specialisation knowledge and skills mastered at the level of professional Bachelor's studies and/or in professional experience, which the Master student will deepen and/or extend in the professional Master's study programme.
 - 11.2. The admission to the professional Master's study programme *Music and Performing Arts* subprogramme *Music* specialisations *Instrumental Music, Music and Education* requires Bachelor's degree in music or music teaching and a level 6 professional qualification obtained at the level of professional Bachelor's studies (the degree and professional qualification obtained after 26 December 2000 are equivalent to level 6 professional qualification, following Paragraph 96 of the transitional provisions of the Law on Institutions of Higher Education), or specialisation teacher's rights, which the Master student will deepen and/or extend in the professional Master's study programme.
 - 11.3. The admission to the professional Master's study programme *Music and Performing Arts* subprogramme *Choreography* specialisations *Conducting, Composition, Vocal Music, Sound Engineering* requires a professional Bachelor's degree in music and a level 6 professional qualification obtained at the level of professional Bachelor's studies (the degree and professional qualification obtained after 26 December 2000 are equivalent to level 6 professional qualification, following Paragraph 96 of the transitional provisions of the Law on Institutions of Higher Education), or second level professional higher education in choreography/dance with the right to continue with Master studies.
 - 11.4. The admission to the academic Master's study programme *Music* requires one of the following academic or professional Bachelor's degrees – Bachelor's degree in natural sciences; medicine and health sciences; social sciences; or humanities and arts.
12. The admission to the academic doctoral study programme *Musicology* requires one of the following academic or professional Master's degrees – Master's degree in natural sciences; medicine and health sciences; social sciences; or humanities and arts.
13. The admission to the professional doctoral study programme *Arts* subprogramme *Music and Performing Arts* implemented jointly by the Jāzeps Vītols Latvian Academy of Music, Latvian Academy of Arts and Latvian Academy of Culture requires a Master's degree in humanities and arts; or social sciences; or equivalent higher education.

III Centralised examinations, which need to be passed for admission to professional Bachelor's study programme

14. Centralised examinations in subjects *Latvian Language, Mathematics and Foreign language* should be passed for admission to JVLMA field of study *Arts* professional Bachelor's study programme *Music and Performing Arts*. The persons, who obtained secondary education before 2004, as well as the persons, who obtained secondary education abroad, or the persons with special need do not need to pass centralised examinations. The procedure of admission to the study programme of the persons, who did not pass centralised examinations, is defined by the conditions formulated in Sub-Paragraph 19.3.1.2 of these Regulations.

IV Additional requirements for admission to professional Bachelor's study programme

15. To state compliance of professional preparedness for the commencement of studies in the JVLMA professional Bachelor's study programme, all applicants should pass an examination of additional requirements in accordance with the selected specialisation:
- 15.1. **Academic music (instrumental and vocal music)**
- instrument performance (priority) and colloquium or singing and colloquium;
 - theory and analysis and music
- 15.2. **Early music (instrumental and vocal music)**
- early music instrument performance (priority) and colloquium or early music singing (priority) and colloquium;
 - theory and analysis and music
- 15.3. **Conducting (choral, symphony and wind orchestra conducting)**
- Conducting (priority) and colloquium, piano performance (for choral and symphony orchestra conductors) or wind instrument / percussion performance (for wind orchestra conductors);
 - theory and analysis and music
- 15.4. **Composition**
- Composition (priority) and colloquium;
 - theory and analysis and music
- 15.5. **Musicology specialisations – Music history, theory and journalism, Ethnomusicology)**
- colloquium in specialisation (priority);
 - theory and analysis and music
- 15.6. **Jazz music (instrumental and vocal music)**
- jazz instrument performance (priority) and colloquium or jazz singing (priority) and colloquium;
 - theory and analysis and music
- 15.7. **Sound engineering**
- colloquium in specialisation (priority);

- music theory and analysis, piano performance
- 15.8. **Choreography (choreography and ballet choreography)**
- Creative contest *Dance composition* – creating an independent composition corresponding to the musical material (priority);
 - classical dance – a practice class to check classical dancing skills at the level of requirements of professional secondary education.

V Entrance examination requirements in Master's and doctoral study programmes

16. Entrance examinations in **Master's** study programmes:

16.1. in **professional Master's** study programme *Music and Performing Arts*

16.1.1. in subprogramme *Music* specialisation ***Instrumental Music*** (academic, early music or jazz instrument performance):

- Instrument performance (priority) – for *Solo instrument performance* and *String quartet* profile applicants
- String quartet (priority) – for string quartet profile applicants
- Chamber ensemble (priority) – for chamber ensemble profile applicants (chamber ensembles with piano, accordion or harp; piano duets; uniform or mixed ensembles without piano)
- Piano accompaniment (priority) – for piano accompaniment profile applicants
- colloquium – for all applicants

16.1.2. in subprogramme *Music* specialisation ***Vocal music*** – opera singing / chamber singing / early music/jazz music:

- Academic singing (priority) or early music (priority) singing, or jazz music singing (priority);
- colloquium

16.1.3. in subprogramme *Music* specialisation ***Conducting*** – choral conducting/ symphony orchestra conducting/ wind orchestra conducting:

- Conducting (priority);
- colloquium

16.1.4. in subprogramme *Music* specialisation ***Composition:***

- Composition (priority);
- colloquium

16.1.5. in subprogramme *Music* specialisation ***Music and Education*** – *music studies:*

- Colloquium on teaching and artistic activities (priority);
- colloquium

16.1.6. in subprogramme *Music* specialisation ***Music and Education*** – *instrument performance studies:*

- Colloquium on the intended topic of Master's thesis (priority);

- instrument performance
- 16.1.7. in subprogramme *Music* specialisation ***Sound Engineering:***
- Sound Engineering (priority);
 - colloquium
- 16.1.8. in subprogramme **Choreography:**
- Choreography (priority);
 - colloquium
- 16.2. in **academic Master's** study programme ***Music:***
- colloquium on the intended topic of Master's thesis and the selected specialisation area (priority).
17. Entrance examinations in **doctoral** study programmes:
- 17.1. in **academic doctoral** study programme ***Musicology:***
- colloquium on the applied topic of doctoral thesis, research and creative paper (priority).
- 17.2. in **professional doctoral** study programme ***Arts***, subprogramme ***Music and Performing Arts:***
- examination of professional competence (priority);
 - colloquium

VI Admission to the study programmes

18. The dates of registration (acceptance of documents) of applicants for studies in the professional Bachelor's study programme, professional Master's, academic Master's and academic doctoral study programme shall be published within three working days of the adoption of Regulations of the Cabinet of Ministers "On the starting deadline for registration and admission of applicants to higher education institutions and colleges in 2023".
19. When registering for studies, the person qualifying for **admission to the study programme shall:**
- 19.1. provide the JVLMA registering clerk with information on the selected level of studies, study programme/ subprogramme/ specialisation;
- 19.2. present a passport or a personal identification card (ID);
- 19.3. present originals of the documents confirming previously obtained education (documents confirming education with all supplements, including transcripts of records) and **submit copies of these documents**, if the person has not provided consent to the processing of these personal data from the State Education Information System in the application, when applying for studies. If the person has provided consent to the processing of these personal data in the application, when applying for studies, the information on the document confirming general education of the person and the information on the documents confirming previously obtained higher education of the person issued after 1 January 2017 and in accordance with the law entitles to qualify for admission to the respective Master's or doctoral study programme, shall be received by JVLMA from the State Education Information System.

19.3.1. the applicants of the **professional Bachelor's** study programme, who:

19.3.1.1. obtained secondary education in 2004 or later, should submit a copy of the certificate of general secondary education proving that centralised examinations have been passed successfully in the following subjects *Latvian Language, Mathematics and Foreign Language* ^{1),2)}.

¹⁾A certificate and a document issued by an international testing institution about the assessment in a foreign language test, if the centralised examination in a foreign language is replaced with a test from this institution.

19.3.1.2. The persons, who obtained secondary education before 2004, as well as the persons, who obtained secondary education abroad, or the persons with special needs, instead of a copy of the certificate on centralised examinations, shall submit documents confirming an assessment in general education final examinations in the subjects *Latvian Language, Mathematics and Foreign Language*, where the assessment obtained is adequate (on a 10-point grading scale) or 3 "average" (on a 5-point grading scale).

19.3.1.3. The persons, who obtained secondary education after 2004, but did not pass centralised examinations, should submit a certification from the principal of the respective secondary or vocational secondary education institution that centralised examinations were not passed for a justified reason. Instead of a copy of the certificate on centralised examinations, these persons shall submit documents confirming an assessment in general education final examinations in the subjects *Latvian Language, Mathematics and Foreign Language*, where the assessment obtained is adequate (on a 10-point grading scale) or 3 "average" (on a 5-point grading scale).

19.3.2. applicants of the **Master's** study programmes shall submit copies of the document confirming Bachelor education – diploma and diploma supplement. If the person has provided consent to the processing of these personal data in the application, when applying for studies, the information on the documents confirming previously obtained higher education of the person issued after 1 January 2017 and in accordance with the law entitles to qualify for admission to the respective Master's or doctoral study programme, shall be received by JVLMA from the State Education Information System.

19.3.3. applicants of the **doctoral** study programmes shall submit copies of the document confirming Master's education – diploma and diploma supplement. If the person has provided consent to the processing of these personal data in the application, when applying for studies, the information on the documents confirming previously obtained higher education of the person issued after 1 January 2017 and in accordance with the law entitles to qualify for admission to the respective doctoral study programme, shall be received by JVLMA from the State Education Information System.

19.3.4. A foreigner shall append to the application a document issued by an international testing institution in the last five years confirming that the foreigner's proficiency in the language of instruction of the respective study programme is at least B2. This document does not need to be appended if the foreigner obtained secondary education or higher education in the language of instruction of the respective study programme or, if the foreigner obtained secondary education in a country of the European Union and European Economic Area or in the Swiss Confederation and the document confirming his/her secondary education includes an assessment of foreign language proficiency, which is equivalent to at least level B2 in accordance with the Common European Framework for Languages.

- 19.3.5. If the person obtained an education document abroad, he/she shall append to his/her application a statement of the Academic Information Centre stating the education document granted in Latvia, which the education document issued abroad corresponds. All the documents to be submitted should be prepared in Latvian.
- 19.4. submit the following additional information:
- 19.4.1. the programme of examination of additional requirements for applicants of the **professional Bachelor's** study programme in accordance with Annex No. 2 to these regulations;
- 19.4.2. the programme of entrance examinations for applicants of the **professional Master's** study programme in accordance with Annex No. 3 to these regulations;
- 19.4.3. an extended plan of the intended Master's thesis on 1-2 pages for applicants of the **academic Master's** study programme in accordance with Annex No. 4 to these regulations;
- 19.4.4. an application for the topic of doctoral thesis for applicants of the **academic doctoral** study programme in accordance with Annex No. 5 to these regulations;
- 19.4.5. an application for studies in accordance with Annex No.6 to these regulations in the **professional** programme – the document shall be submitted in Latvian or English, but its abstract – in English (about 500 words);
- 19.4.6. a 50-60 minute long video recording for the “Professional competence examination” (in the **professional doctoral** programme). Applicants in the field of composition and sound engineering shall submit a *portfolio* of sound recordings;
- 19.4.7. a Curriculum vitae in the **professional doctoral** programme, which specifies information on Bachelor and Master or other previously obtained educations, as well as the supplement to the document includes the list of achievements in artistic creation in the last 6 years. Other documents or their copies related to the selected subprogramme can be appended to the application;
- 19.4.8. the applicant of the professional doctoral programme, who has selected studies in English, but who did not obtain previous education in English, shall also submit a document issued by a foreign testing institution on the assessment obtained in the English examination, which corresponds to at least level B2;
- 19.5. submit a photo 3x4cm;
- 19.6. pay EUR 35.00 to the JVLMA account by **bank transfer** for the organisation and progress of admission. JVLMA details:
- Jāzeps Vītols Latvian Academy of Music
Reg. No. 90000028796
Account No. LV97TREL9220060000000
Beneficiary bank / authority: Valsts kase, BIC: TRELLV22
please indicate the following information in the payment purpose:
21359, Name Surname, ID number: 250683-12345, registration fee;
- 19.7. the registering clerk shall record the information received in the LAIS database, print the application from the database after registration, ask the applicant to read the application and sign it.
- 19.8. An accompanist can be provided to JVLMA applicants for the examination of additional requirements and entrance examinations provided that 2 (weeks) before the planned examination

of additional requirements and entrance examination the applicant has submitted to the secretary at the JVLMA Study Department (Room 101) sheet music for his/her piece of music and applied for an accompanist using the application form published on the JVLMA website: <https://www.jvlma.lv/studijas/uznemsana>.

20. If the person cannot arrive at JVLMA and submit the documents listed in Paragraph 19 in person during registration, he/she shall submit an application to JVLMA at least two working days before the document submission deadline specifying the reason, contact JVLMA asking the Admission Commission to agree to the submission of documents using one of these methods:

20.1. the documents will be submitted in person by an authorised person, specifying the authorised person;

20.2. copies of documents will be submitted electronically or by post. In this case, the Admission Commission shall set a deadline for the person to present originals of documents, and if the person does not present them within the specified deadline, his/her application or the person's admission competition result shall be annulled without repaying the registration fee paid.

21. If any of the documents submitted or presented to the Admission Commission contain the surname (name) or personal code other than that specified in the personal identification document, the document certifying the changes of the surname (name) or personal code should be presented, as its copy shall be submitted.

22. **Competition for study places:**

22.1. JVLMA shall organise an open and equal competition to select the most appropriate applicants for admission to the study programmes.

22.2. the competition for the **professional Bachelor's** study programme, shall take place:

22.2.1. for the persons, who obtained secondary education in 2004 or later, based on the results of centralised examinations and the results of examination of additional requirements;

22.2.2. for the persons, who obtained secondary education before 2004, as well as the persons, who obtained secondary education abroad, or the persons with special needs, as well as the persons, who obtained secondary education after 2004, but did not pass centralised examinations for a justified reason, based in the results of final examinations in *Latvian Language, Mathematics and Foreign Language*. Assessments are reflected in the documents submitted instead of copies of the certificate on centralised examinations, which conform the assessment in secondary education final examinations and the results of examination of additional requirements.

22.3. based on the requirements defined in Paragraph 22.2 (and Sub-Paragraphs), the competition in the professional Bachelor's study programme *Music and Performing Arts* shall take place in the following target groups:

- for the subprogramme **Academic Music** the keyboard instrument, string instrument and wind instrument competition shall take place for each specialisation separately and there is a single competition in the percussion group;
- in subprogramme **Academic Music** specialisation *vocal music* the competition shall take place in each voice group separately (soprano, mezzo-soprano, tenor, baritone, bass);
- in subprogramme **Early Music** there is a single competition;

- in subprogramme **Jazz Music** there is a single competition;
- in subprogramme **Conducting** specialisation *choral conducting*, *symphony orchestra conducting* and *wind orchestra conducting* the competition shall take place in each specialisation separately;
- in subprogramme **Composition** there is a single competition;
- in subprogramme **Sound Engineering** there is a single competition;
- in subprogramme **Musicology** specialisations *Music History*, *Theory and Journalism* and *Ethnomusicology* the competition shall take place in each specialisation separately;
- in subprogramme **Choreography** there is a single competition.

22.4. in the professional Master's study programme **Music and Performing Arts**, based on the results of entrance examinations, the competition shall take place in the following target groups:

- in subprogramme **Music** specialisation *Instrumental Music* profiles **Piano Performance**, **Organ Performance**, **Accordion Performance** the competition shall take place in each profile separately,
- in subprogramme **Music** specialisation *Instrumental Music* **string instrument performance** there is a single competition in all profiles,
- in subprogramme **Music** specialisation *Instrumental Music* **wind instrument performance** there is a single competition in all profiles,
- in subprogramme **Music** specialisation *Instrumental Music* profile **Percussion Performance** there is a single competition,
- in subprogramme **Music** specialisation *Instrumental Music* profile **Chamber Ensemble** (chamber ensembles with piano, accordion or harp; piano duet; uniform or mixed ensembles without piano) and profile **Piano Accompaniment** there is a single competition,
- in subprogramme **Music** specialisation *Instrumental Music* profile **Jazz Music** and specialisation *Vocal Music* profile **Jazz Music** there is a single competition,
- in subprogramme **Music** specialisation *Instrumental Music* profile **Early Music** and specialisation *Vocal Music* profile **Early Music** there is a single competition,
- in subprogramme **Music** specialisation *Vocal Music* profiles **Opera Singing** and **Chamber Singing** there is a single competition,
- in subprogramme **Music** specialisation *Conducting* profiles **Choral Conducting**, **Wind Orchestra Conducting** and **Symphony Orchestra Conducting** the competition shall take place in each specialisation separately,
- in subprogramme **Music** specialisation **Composition** there is a single competition,
- in subprogramme **Music** specialisation *Music and Education* profiles **Instrument Performance Teaching** and **Music teaching** the competition shall take place in each profile separately,
- in subprogramme **Music** specialisation **Sound Engineering** there is a single competition,
- in subprogramme **Choreography** there is a single competition.

- 22.5. In **academic Master's and doctoral study programmes**, based on the results of entrance examinations, the competition shall take place in the following target groups:
- in academic Master's study programme ***Music*** there is a single competition,
 - in academic doctoral study programme ***Musicology*** there is a single competition,
 - in professional doctoral study programme ***Arts***, subprogramme ***Music and Performing Arts*** there is a single competition.
- 22.6. The dates of entrance examinations and examination of additional requirements for studies in the professional Bachelor's study programme, professional Master's, academic Master's, academic doctoral and professional doctoral study programmes shall be published within three working days of the adoption of Regulations of the Cabinet of Ministers "On the starting deadline for registration and admission of applicants to higher education institutions and colleges in 2023.
- 22.7. The examinations shall be assessed by the additional requirements and entrance examinations competence assessment commissions approved by the JVLMA rector.
- 22.8. The list of tutorials and the timetable of examination shall be published on the JVLMA website: www.jvlma.lv.
- 22.9. Based on the assessments of additional requirements and entrance examinations competence assessment commissions competition results shall be summarised and approved by the Admission Commission in accordance with the criteria.
- 22.10. Competition criteria:
- 22.10.1. when summarising the target group results listed in Sub-Paragraphs 22.3, 22.4 and 22.5, the Admission Commission shall rank the results of applicants based on the following criteria:
- 22.10.2. For the applicants, who obtained secondary education in 2004 or later, the results of centralised examinations in *Latvian Language, Mathematic, Foreign Language* shall be included in the competition amount using the coefficient 0.01. For the persons, who obtained secondary education before 2004, as well as the persons, who obtained secondary education abroad, or the persons with special needs, as well as the persons, who obtained secondary education after 2004, but did not pass centralised examinations for a justified reason, the results of secondary education final examinations in Latvian Language, Mathematics, Foreign Language shall be included in the competition amount using the coefficient 0.01.

Assessments in Latvian Language, Mathematics, Foreign Language on a three-point scale:

Assessment	1	2	3
% CE percent	5 - 40	41 - 64	65 - 100
CE levels	C, D	B	A
10-point grading system	4 - 6	7 - 8	9 - 10
5-point grading system	3	4	5
Coefficient	0.01	0.01	0.01

This competition criterion applies only to the requirements defined in Sub-Paragraph

22.2 of the Regulations;

- 22.10.2.1. the results of additional and entrance examinations are ranked based on the highest result obtained (using the 10-point grading system), which is the sum of the following results:
- the assessment in the *Specialty* examination, (specialty – examination of additional requirements or entrance examination, which is defined as a priority in the *Admission Regulations to study programmes for academic year 2023/2024* in the respective study programme;
 - the average grade in other examinations uses the coefficient 0.5.
- 22.10.2.2. If two or more applicants have the same criterion of Sub-Paragraph 22.10.1.2, then the highest assessment obtained in the *Specialty (priority)* examination is taken into account, but if two or more applicants also have the same highest assessment obtained in the *Specialty* examination, then the highest average grade in other examinations is taken into account.
- 22.10.2.3. the additional mandatory criterion for a foreigner, where a positive assessment should be received is his/her motivation to study at JVLMA, which is evaluated by the Admission Commission. If the motivation is not clear from an interview, the Admission Commission decided on enrolling or not enrolling the person for studies.
- 22.11. Taking into account the ranking results, the competition shall take place in target groups in accordance with the study place quotas defined. The quotas shall be determined in accordance with the procedure defined in the Regulations “Regulations on the procedure of distribution of state-funded study places among students of JVLMA study programmes” approved by the JVLMA Senate.
- 22.12. The Admission Commission shall summarise, evaluate the results of entrance examinations and announce competition results no later than within three working days of the day of the last examination.
- 22.13. Based on a decision of the Admission Commission on admission of applicants for studies at JVLMA, study agreement conclusion dates shall be notified on the date of announcement of admission results.
- 22.14. The applicant, who has concluded a study agreement with JVLMA, shall be enrolled to the study programme by a rector’s order.

VII Availability of admission information

23. The information on admission to the study programme shall be provided by the secretary of the JVLMA Admission Commission.
24. JVLMA shall draft, approve and publish (also on the website, address: www.jvlma.lv) Admission Regulations and the content of Admission examinations for the next academic year by November 30 of the current year.

VIII Appeal procedure

25. The applicants, who stated violations in the process of entrance examinations/ examination of additional requirements or admission, are entitled to submit a written appeal on the date of the specific examination. The applicant shall submit a complaint addressed to the Chairperson of

the Admission Commission to the secretary of the Admission Commission, who shall register the application and transfer for review to the Chairperson of the Admission Commission. The Admission Commission shall provide a reply to the applicant's application on the next day of receiving the appeal.

26. The decision of the Admission Commission on competition results may be disputed by submitting an application to the JVLMA rector within three days of the announcement of competition results.
27. The person may appeal the decision adopted by the JVLMA rector in accordance with the procedure laid down in the Administrative Procedure Law.
28. The person qualifying for admission to the study programmes, is entitled to request in accordance with the procedure laid down in the Administrative Procedure Law that the JVLMA decision on the refusal to enrol this person is prepared in writing.

Chairperson of the Senate

professor Ilona Meija

to the Admission Regulations to Jāzeps Vītols Latvian Academy of Music for academic year
2023/2024.

The Regulations were approved at the Senate meeting of 16 November 2022, minutes No.

**RULES OF ADMISSION OF FOREIGNERS TO
JĀZEPS VĪTOLS LATVIAN ACADEMY OF MUSIC
STUDY PROGRAMMES**

I General provisions

1. The Rules of Admission of Foreigners (hereinafter referred to as the Rules) are an extended explanation of the Admission Regulations to Jāzeps Vītols Latvian Academy of Music study programmes for each academic year (hereinafter referred to as the Main Document) relating to those conditions, which are not formulated in the Main Document.
2. Foreigners shall be enrolled to Jāzeps Vītols Latvian Academy of Music (abbrev. JVLMA) considering the following conditions:
 - 2.1. the requirements of the Consular Department of the Ministry of Foreign Affairs of Latvia, the Office of Citizenship and Migration Affairs (www.pmlp.gov.lv;) related to the entry and stay in Latvia of foreign students have been fulfilled;
 - 2.2. the expertise of academic degrees and education documents, as well as documents confirming secondary education obtained abroad is performed by the Academic Information Centre in Latvia and it certifies that the foreigner's education documents meet Latvian standards. The expenses related to the examination of the academic degree or education document obtained abroad are included in the foreigner's registration fee;
 - 2.3. the foreigner shall submit a document issued by an international testing institution in the last five years confirming that the foreigner's proficiency in the language of instruction of the respective study programme is at least B2.

This document does not need to be appended if the foreigner obtained secondary education or higher education in the language of instruction of the respective study programme or, if the foreigner obtained secondary education in a country of the European Union and European Economic Area or in the Swiss Confederation and the document confirming his/her secondary education includes an assessment of foreign language proficiency, which is equivalent to at least level B2 in accordance with the Common European Framework for Languages.

A European Baccalaureate examination passed in a European school in accordance with the procedure defined in the higher education institution may replace a centralised examination in the respective subject and the Baccalaureate examination passed in a European school in Latvian – the centralized examination in Latvian Language.

- 2.4. foreigners' knowledge and skills meet the requirements specified in the JVLMA Admission Regulations.
3. The foreigners, who wish to study in Latvian, should submit a state language proficiency certificate issued by the state language proficiency examination commission. Language proficiency should not be lower than level two B. In this case, based on a written application

the foreigner is included in a group of JVLMA students with Latvian language of instruction.

4. If the foreigner meets the conditions referred to in Paragraph 2, the Study agreement shall be concluded and the student is enrolled for commencing studies, the JVLMA Foreign Affairs Department shall issue to students a guarantee letter in a specific for, in which JVLMA undertakes to ensure the study process, as well as take all the necessary actions to enable the student to request a temporary residence permit in the Republic of Latvia in consular and other competent authorities of the Republic of Latvia and arrive for studies at JVLMA.
5. Citizens of member states of the European Union and their family members, citizens of the European Economic Area and their family members, persons, who have been granted the status of a permanent resident in the European Community, as well as citizens of the Swiss Confederation have the same rights to education as citizens and non-citizens of the Republic of Latvia, including:
 - 5.1. the right to qualify for studies for state budget funds, if they learn the study programme in Latvian;
 - 5.2. right to receive a scholarship in accordance with the conditions defined in the Scholarship Granting Regulations.
6. The fee for education shall be determined and covered in accordance with the Regulations "Regulations on a fee for mastering a study programme for students, who are not funded from state budget funds" approved at the Senate meeting of Jāzeps Vītols Latvian Academy of Music.

II Registration for studies

7. Foreigners may register for studies in person, electronically or by post, starting from March of the previous academic year (information on the JVLMA website: www.jvlma.lv) by submitting the following documents:
 - the specific application form, which is available on the JVLMA website;
 - a copy of the passport or a personal identification document and one photo;
 - copies of education documents confirming the previous education necessary for the commencement of studies. The originals of documents shall be presented upon arrival to JVLMA for entrance examinations or commencement of studies;
 - by paying the registration fee of EUR 80.-, which includes the costs related to the admission process and approximation of the previous education documents obtained abroad. The foreigner shall pay the registration fee by transfer to the account of Jāzeps Vītols Latvian Academy of Music. The details are provided in paragraph 19.6 or the information is also available on the JVLMA website: <https://www.jvlma.lv/kontakti/jvlma-rekviziti>;
 - JVLMA shall enter the information about the foreigner and documents in the State Education Information System, if the information about the documents issued to the foreigner should be included in the register of education documents issued abroad and in the JVLMA information system.

III Admission process

8. Foreigners shall be enrolled to JVLMA in an open and equal competition in accordance with

the requirements formulated in the JVLMA Main Document on Admission.

9. To ascertain the foreigner's motivation to study in the selected study programme, in addition to other requirements JVLMA shall interview the foreigner and save the interview in a video recording. JVLMA shall develop the procedure, in accordance with which the foreigner, who is not a citizen of Latvia, non-citizen of Latvia, citizen of the European Union, citizen of the European Economic Area or citizen of the Swiss Confederation and a permanent resident of the European Community, who has a valid residence permit, is interviewed, having received his/her consent, as well as the procedure of storing the interview with the foreigner and making it available to competent authorities.
10. The foreigner can pass entrance examinations in English or German.
11. JVLMA may terminate participation of any person in the admission procedure, if the person has not observed the rules and requirements of admission.
12. If the foreigner is enrolled for studies at JVLMA, he/she should submit to JVLMA notarized translations of documents into Latvian.
13. If a foreigner is admitted to a study programme, which is implemented in Latvian, by signing an agreement the foreigner shall confirm his/her readiness and obligation to learn Latvian at such a level to successfully pass in the first semester the Latvian language test developed by the Academy, which checks student's readiness to continue the remaining semesters in Latvian.

Chairperson of the Senate

professor Ilona Meija

Annex No.2

to the Admission Regulations to Jāzeps Vītols Latvian Academy of Music for academic year 2023/2024.

The Regulations were approved at the Senate meeting of 16 November 2022, minutes No.

Programme of examination of additional requirements for studies in the professional Bachelor's study programme *Music and Performing Arts*

1. Data on the applicant

Applicant's No.	
level of the study programme	professional Bachelor
title of the study programme	Music and Performing Arts
Title of subprogramme	
Title of specialisation	

2. Content of examination of additional requirements

applicant's signature: _____ date: _____

Annex No.3

to the Admission Regulations to Jāzeps Vītols Latvian Academy of Music for academic year 2023/2024.

The Regulations were approved at the Senate meeting of 16 November 2022, minutes No.

Programme of applicant's entrance examination

1. Data on the applicant

Applicant's No.	
level of the study programme	professional Master
title of the study programme	Music and Performing Arts
Title of subprogramme	<u>Music or Choreography</u> (please underline)
Title of specialisation	
Profile	

2. Content of entrance examination

applicant's signature: _____ date: _____

Annex No.4

to the Admission Regulations to Jāzeps Vītols Latvian Academy of Music for academic year
2023/2024.

The Regulations were approved at the
Senate meeting of 16 November 2022,
minutes No.

MASTER'S THESIS TOPIC SUBMISSION FORM for studies in the academic Master's study programme

Applicant's No.
specialisation
topic of Master's thesis -
brief description of the topic
applicant's signature:
date:

Annex No.5

to the Admission Regulations to Jāzeps Vītols Latvian Academy of Music for academic year
2023/2024.

The Regulations were approved at the Senate meeting of 16 November 2022, minutes No.

DOCTORAL THESIS TOPIC SUBMISSION FORM
for studies in the PhD program
DOCTORAL THESIS TOPIC SUBMISSION FORM
for studies in the PhD program

Applicant's No.	
sub-field of science (historical-, systematic-, or ethnomusicology)	
please underline	
doctoral thesis topic	
brief description of doctoral thesis topic	
applicant's signature:	date:

Annex No.6

to the Admission Regulations to Jāzeps Vītols Latvian Academy of Music for academic year
2023/2024

The Regulations were approved at the Senate meeting of 16 November 2022, minutes No.

**SUBMISSION FORM
for studies in the artistic research program
SUBMISSION FORM
for studies in the artistic research program**

Applicant's name, surname:

Artistic area: Music / Choreography (please underline)

Three artistic creativity project programmes to be implemented during the studies, which are mutually consecutive and related to the topic of theoretical research:

- 1)
- 2)
- 3)

Topic of theoretical research:

Summary of the theoretical research topic (10,000 to 12,000 characters):

Three artistic creativity project programmes to be implemented during the studies, which are mutually consecutive and related to the topic of theoretical research:

- 1)
- 2)
- 3)

Theoretical research topic:

Summary of the theoretical research topic:

applicant's signature:

date: